

BOARD FOR CONTRACTORS COMMITTEE
DRAFT MEETING MINUTES

The Board for Contractors Committee (“the Committee”) met on Monday, July 25th, 2011, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Bailey Dowdy, Vice-Chairman
Herbert “Jack” Dyer, Jr.
Michael Gelardi
Doug Murrow
D. Todd Vander Pol
Chancey Walker

Mr. Middleton was absent.

The following DPOR staff attended the meeting:

Gordon Dixon, Director
Eric L. Olson, Executive Director
Adrienne Mayo, Regulatory Boards Administrator
Leas Roth, Licensing and Education Administrator
Karen Bullock, Administrative Assistant
Chris Kunkel, Licensing and Education Specialist

Chairman Dowdy called the meeting to order at 2:07 p.m.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Gelardi** seconded by **Mr. Dyer**.

Approval of Agenda

The Minutes from the June 6, 2011, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Walker**.

Minutes Adopted

There was no Public Comment.

Public Comment

Items requiring Board action are marked with an asterisk (*):

Education Provider Applicants:

Education Provider Applications*

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

David M. Wolfford, Jr. and David M. Wolfford, III, on behalf of David M. Wolfford & Sons, Inc., attended the meeting and addressed the Committee.

David M. Wolfford & Sons, Inc.

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve David M. Wolfford & Sons, Inc., continuing and vocational education –Electrical (1 course for CE and 4 courses at 117 per course for VT) for a total of five courses.

After discussion and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Surging Forward – Electrical continuing education (classroom) course.

Surging Forward

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Walker**, the Committee unanimously recommended that the Board approve @ 1st Attempt – pre-licensure and remedial education (contractors online) 2 courses.

@ 1st Attempt

After discussion, and a motion by **Mr. Walker**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve PDH Enterprises, continuing education – electrical online and correspondence

PDH Enterprises

course.

After discussion, and a motion by **Mr. Walker**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve ACR Construction Education - Plumbing and HVAC in the classroom (8 courses – 4 for PLB and 4 for HVAC) courses.

ACR Construction Education

After discussion, and a motion by **Mr. Dyer**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve The Rectorseal Corp, continuing education, HVAC in the classroom course.

The Rectorseal Corp

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve Albermarle Regional Health Services, vocational and continuing education, WWP in the classroom course (1 course for both).

Albermarle Regional Health Services

After discussion, and a motion by **Mr. Walker**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Virginia Technical Institute, vocational education, Backflow in the classroom with Wet Lab (2) courses.

Virginia Technical Institute

After discussion, and a motion by **Mr. Dyer**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve American Trainco, vocational education, Electrical in classroom course.

American Trainco

There was no old business.

Old Business

Elevator Mechanics – Certified Accessibility Mechanic Program

New Business

After a brief discussion, and a motion by Mr. Gelardi, seconded by Mr. Dyer, the Committee voted to table this agenda item until their October 2011 meeting.

Regulation Update

Staff provided the committee with an update regarding the status of regulation review submissions for Board for Contractors and Individual License and Certification Regulations.

Energy Conference

Executive Director, Eric Olson addressed the committee regarding the June 29, 2011 Energy Conference that was hosted by the agency and the Board for Contractors. Mr. Olson further advised the Committee that recommendations will be presented for their review and consideration during their October 2011 meeting.

Policy Discussion*

The Committee tasked staff to gather continuing education information for their review for boarder states along with states the Board have reciprocity/examination agreements. After further discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Dyer**, the Committee unanimously recommended the Board approval to accept the continuing education courses from such states until October 2011.

The Committee's next scheduled meeting is Monday, October 24, 2011.

Next Meeting

Vic -Chairman Dowdy entertained a motion to adjourn from **Mr. Dyer**, seconded by **Mr. Walker** and approved unanimously by the Committee. The meeting adjourned at 3:00 p.m.

Adjourn

Bailey Dowdy, Vice-Chairman

Date